

Facility Management Division

Date: 21 April 2025

Request For Quotation (RFQ) for Purchase of 21 (twenty-one) units of vehicles

We are pleased to invite sealed Quotation from market reputed car showroom for Purchasing 21 units Recondition Vehicles (Hybrid & Electric Vehicle-EV). In this connection, sealed offers are hereby invited in single envelope from well-known/reputed companies by Prime Bank PLC for purchasing 21 units Recondition Vehicles (Hybrid/Electric Vehicle -EV). Detailed terms and conditions are as follows:

SN	Name of Project as per Tender Document	RFQ of Submission Date
1	Purchase of 21 (twenty-one) units of vehicles	By 3:00 pm on 12 May 2025

Vehicle Specifications (Hybrid Vehicle):

- **Model** : Toyota Noah Micro
- **Engine Capacity** : Minimum 1800 cc
- **Color** : Official Colors
- **Auction Grade** : Minimum 4
- **Mileage** : Maximum 80,000 km
- **Model Year** : 2021 & above
- **Transmission** : Automatic
- **Doors** : Auto Door (single/ double)
- **Start option** : Key Start/ Push Start
- **Fuel Type** : Hybrid

Vehicle Specifications (Electric Vehicle - EV):

- **Model** : Micro
- **Motor type** : Permanent magnet synchronous motor
- **Color** : Official Colors
- **Auction Grade** : Brand New/ S Package
- **Mileage** : Maximum 00km
- **Model Year** : Brand New
- **Transmission** : Automatic
- **Doors** : Auto Door
- **Start option** : Button system or card punch or key
- **Fuel Type** : Charge /Fue

Financial Offer:

Terms & Conditions:

1. **Work Order:** Work order will be awarded to the deserving supplier in due course of time based on the satisfactory price, manufacturing year, vehicle grade and millage.
2. **Minimum Deliverable Quantity:** Any of the supplier must quote and deliver minimum of 5 (Five) unit of vehicle. However, we will encourage all the participant's supplier to provide one unit of full electric/ EV vehicle along with the minimum order quantity.

3. **Delivery Timeline:**
 - The selected supplier(s) will have **70 days** from the issuance of the work order to deliver the vehicle with registration.
4. **Payment Terms:**
 - The bank **will not provide any advance payment**.
 - Payment will be processed only after the vehicle is received and a **satisfactory technical report** is obtained from **Navana/reputed service center/Professional Technicians**.
5. **Technical Inspection & Rejection Rights:**
 - The supplier must be submitting their proposal as direct importer. Third party importer will be directly disqualified from the bid.
 - The bank reserves the right to reject any of the vehicle if it **fails to meet the required specifications or does not pass the inspection report**.
6. **Required Documents:**
 - Price quotation excluding all applicable taxes and charges.
 - Vehicle history, auction sheet verification, and warranty details other import documents, Musok 6.3
 - Estimated delivery schedule.
 - Payment terms and after-sales service information.
 - Must have updated/valid, Trade License, VAT, BIN and TIN Certificate & Bank solvency certificate. Submit prove of documents.
 - Prove of document as direct importer (IRC-Import Registration Certificate).
 - Client list & Work Experience.
7. **Special Disclaimer:** Any Fake, Tempering of Data, Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend to the bidding.
8. **Registration:** Registration should be completed by the supplier and the registration cost must be mentioned in the offer separately.
9. **After Sales Service:** After Sales Service and Guarantee period must be mentioned.
10. **Envelope system:** The Tender must be submitted in 2 (two) envelope system i.e. one "**Company Profile**" and another "**Financial Proposal**". These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "**Company Profile**" and the "**Financial Offer**". The RFQ shall be marked with "Purchasing 21 no's unit's vehicles (Hybrid/Electric Vehicle -EV)" top of the envelope. Supplier must mention the average single price for particular model year as per the Vehicle Specification guideline. Supplier can offer single or different price for different model year vehicle, whereas the minimum total number of vehicle should be 5 (five).
11. **Bank's Right:** The Bank reserves the right to accept/cancel/reject any or all offers without assigning any reason. The Bank is not obliged to purchase the lowest offer or any offer at all. The Bank reserves the right to conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
12. **Tender drop:** By 3:00 pm on 12 May 2025 at Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2.
13. **Point of Contact**

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